



ASHER STUDENT FOUNDATION

House Manager Application

OFFICE USE ONLY

Completed App Rec'd

Date Prelim. Interview

Dir. Of Operations Rec'd

Application for Asher House,

Please note: House residence is only for Members or Prospective Members and the House Manager whose applications have been approved and contracts signed. The House Manager must be a sincere student of Christian Science.

Date

Last Name

First Name

MI

Male

Female

Have you been known by any other names? Yes No

If yes, please list the names and the dates by which you have been known by those names.

Permanent Address

Street

City

State

Zip

Phone

E-Mail

Skype name

Present Address

Street

City

State

Zip

Date of Birth:

Social Security #: (Do not respond - will be obtained later by phone)

Driver's License No.

Place of Issuance

Emergency Contacts

1. Name

Phone

Relation

2. Name

Phone

Relation

3. Name

Phone

Relation

Educational Background

High School

Location

Years attended

Year of Graduation

College

Location

Years attended

Year of Graduation

Degree Pursued

Other College

Location

Years attended

Year of Graduation

Degree Pursued

Extra-curricular Activities and Honors

Are you planning to take classes at a college, university, art, or trade school within commuting distance of the Asher House to which you are applying? Yes No

Which institution?

What Field, Major, Degree or certificate program are you planning to pursue?

When are you planning to begin classes there?

When would you graduate?

If you were chosen for the position of House Manager, how many classes and units would you be taking each quarter or semester?

Number of classes

Number of units or hours each quarter

Number of units or hours each semester

Days and times class meets

Work Information

Are you presently working in the city of the Asher House you are applying to? Yes No

If not, where do you presently work?

How many hours per week do you presently work?

Name of Employer

Address

Supervisor's name

Phone

Email

Your Position/Title

Please note that we will contact your immediate supervisor to verify the dates of your employment and position.

May we contact your immediate supervisor for a reference? Yes No Not at this time

If you are hoping or planning to continue or to find work outside of Asher House, how many hours per week are you hoping or planning to work?

What type of work are you hoping or planning to engage in?

Are you hoping or planning to engage in work from home (from the Asher residence) in addition to your Asher duties? Yes No

What type of work are you hoping or planning to engage in from the house?

Have you been accepted for an internship within commuting distance of the Asher House to which you are applying? Yes No

What is the starting and ending dates of your internship?

At which institution or business will you be performing your internship?

Internship Contact Name

Internship Address

Phone

Email

General

How did you learn about this position? (Please check all that apply)

Email blast

Principia job board

CS camp

Discovery Bound

Family or friend

Other

Do you own a car which you would like to park at the Asher House you are applying to? Yes No

Do you understand that personal furniture of the House Manager cannot be utilized or stored at Asher Houses? Yes No

Do you have a pet you wished to have live with you at Asher House? Yes No

If yes, please describe in detail.

Please note that pets are generally not allowed, but might be permitted should circumstances be conducive to same

Please give your reasons for desiring to serve as an Asher House Manager, and what you think you can contribute.

What experience do you have with house maintenance, repair, or working with repairmen and contractors?

Please describe your bookkeeping and computer skills including programs you are adept at using.

Please describe any additional skills you have that you wish to be considered with this employment application.

Do you understand that Asher Student Foundation does not hire co-house managers and is not able to accommodate spouses or children of House Managers? Yes No

Have you ever lived at any other Asher House? Yes No

If so, which Houses and for what dates?

Have you ever been asked to leave an Asher House or been evicted from one? Yes No

Has your application to live at any Asher House been denied for any reason? Yes No

Have you previously applied to any Asher House for a position of House Manager? Yes No

If so, where?

Of what country are you a citizen?

Are you legally permitted to work in the United States of America? Yes No

Have you ever been convicted of a felony? Yes No

References

Please list three references (**not relatives, but preferably supervisors – indicate if CS or not**):

1. Name Phone
Address Email
Christian Scientist? Yes No
Nature of acquaintance and length of such acquaintance

2. Name Phone
Address Email
Christian Scientist? Yes No
Nature of acquaintance and length of such acquaintance

3. Name Phone
Address Email
Christian Scientist? Yes No
Nature of acquaintance and length of such acquaintance

The information provided on this Application is true and correct to the best of my knowledge. Asher Student Foundation has the right, at any time, to confirm any information stated in this Application, even after I have been offered employment or begun employment with Asher Student Foundation. I have studied the Asher Student Foundation Purpose, Asher House Rules, and Rules of Conduct, and agree to support and follow all of them as a condition of employment with Asher Student Foundation. I understand that my employment with Asher Student Foundation could be jeopardized or even terminated, such that I will be asked to leave the premises of Asher House, should it be discovered at any time that the information provided on this Application is false or fraudulent or if I fail to follow the Asher House Rules and Rules of Conduct.

Signature of Applicant Date

Print Name